



**DOWNTOWN DETROIT BUSINESS IMPROVEMENT ZONE  
BOARD OF DIRECTORS MEETING**

**REGULAR MEETING**

Tuesday, February 28, 2023  
9:00 a.m.

1420 Broadway  
Suite 101  
Detroit, MI 48226

**MEETING MINUTES**

Proposed Minutes       Approved Minutes

MEETING TYPE:                       Regular       Special

**I. Call To Order**

The meeting of the Board of Directors was called to order at 9:00 a.m. by Steve Ogden, Chairperson of the Board of Directors.

**II. Roll Call**

Athina Papas, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Charlie Beckham, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Christos Moisesides, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
David Di Rita, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Debra Homic Hoge, Vice Chairperson	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Dwight Phillips, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
George Barnes, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Kenneth Hayward, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Forte, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael McLauchlan, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rainy Hamilton, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Regina Gaines, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Richard Hosey, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Steve Ogden, Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tony Tomczak, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent

10 members of the Board of Directors were present, 5 members absent, and a quorum present.

Downtown Detroit Partnership staff and vendor attendees included:

- Eric Larson, Downtown Detroit Partnership
- Gina Cavaliere, Downtown Detroit Partnership
- KaTaya Beverly, Downtown Detroit Partnership
- Mike Bruggeman, Downtown Detroit Partnership
- Elise Fields, Downtown Detroit Partnership
- Krissy Johnson, Downtown Detroit Partnership
- Joshua Long, Downtown Detroit Partnership
- Anjana Schroeder, Downtown Detroit Partnership
- DeShawn Singleton, Downtown Detroit Partnership
- Jessica Tate, Downtown Detroit Partnership
- Sarah Walsh, Downtown Detroit Partnership
- Kitty Whitfield, Downtown Detroit Partnership
- Lila Asante-Appiah, Downtown Detroit Partnership
- Maryann Listman, Downtown Detroit Partnership
- Steve Liedel, Dykema

Other attendees included:

Dexter Sullivan, President, Black Legacy Advancement Coalition

Chairperson Ogden called for a motion to excuse the absent member.

Moved by: Michael McLauchlan, Secretary

Supported by: Rainy Hamilton, Director

*Yes: All      No: None*

**III. Approval of Agenda**

The Chairperson asked for a motion to adopt the proposed agenda.

Moved by: Dwight Phillips, Director

Supported by: Linda Forte, Director

*Yes: All      No: None*

The agenda was adopted.

**IV. Approval of Minutes**

Chairperson Steve Ogden asked for a motion to approve the minutes of the October 25, 2022, Regular Meeting and the January 17, 2023, Special Meeting of the Board of Directors.

Moved by: David Di Rita, Director

Supported by: Athina Papas, Director

Yes: *All*      No: *None*

The minutes were approved.

## **V. Administrative Report**

Gina Cavaliere provided the Administrative Report and advised the Board of Directors to reference the Board packet for additional BIZ Highlights and updates. Krissy Johnson provided a summary of the financials and budget for the BIZ. Joshua Long gave an overview of the Datascape program including the perception surveys done in the downtown Detroit areas. Kitty Whitfield shared two events coming up in downtown Detroit. March 1<sup>st</sup> is the first job fair of the year at 1001 Woodward Avenue in downtown Detroit. March 9<sup>th</sup> is the BIZ connect including morning and afternoon sessions. The information can be found on the website at <https://detroitdetroit.org/about-the-ddp/business-improvement-zone/> Anjana Schroeder shared two videos with the BIZ board. The first video featuring small business named "Hot Sam's Detroit" and highlighting their accomplishments over the years. The second video featured Christine Szabo our outreach specialist serving the downtown Detroit community.

## **VI. Audits (None)**

## **VII. Executive Committee Report**

Executive Committee Meeting of February 7, 2023

Chairperson Steve Ogden referenced the written report of the Executive Committee Meeting on February 7, 2023. He asked for a motion to accept the Executive Committee report.

Moved by: Richard Hosey, Treasurer

Supported by: George Barnes, Director

Yes: *All*      No: *None*

The report of the Executive Committee was accepted into the record of the Board.

## **VIII. Old Business**

There was no old business.

## **IX. New Business**

### **a. Resolution 2023-01: Request for Collection of Delinquent Assessments in the Same Manner as Delinquent Taxes**

The Chairperson asked for a motion to approve the proposed resolution to request that unpaid assessments be collected in the same manner as delinquent property taxes.

Moved by: Michael McLauchlan, Secretary

Supported by: Dwight Phillips, Director

*Yes: All      No: None*

Resolution 2023-01 was adopted.

**b. Resolution 2023-02: Reappointment of Members of Board of Directors**

The Chairperson asked for a motion to reappoint five current members of the Board of Directors whose terms will expire April 14, 2023. These members are Linda Forte, Richard Hosey, Steve Ogden, Athina Papas, and Tony Tomczak. Cavaliere stated all had confirmed willingness to continue to serve.

The Chairperson asked for a motion to approve the proposed resolution.

Moved by: Michael McLauchlan, Secretary

Supported by: Dwight Phillips, Director

*Yes: All      No: None*

Resolution 2023-02 was adopted.

**X. Public Comment**

There were no comments from the public.

**XI. Other Business**

No other Business.

**XII. Adjournment**

Chairperson Steve Ogden asked for a motion to adjourn the meeting.

Moved by: Richard Hosey, Treasurer

Supported by: Kenneth Hayward, Director

*Yes: All      No: None*

The meeting adjourned at 9:52am.

**Certification of Minutes**

Proposed minutes respectfully submitted,



\_\_\_\_\_  
Michael McLauchlan  
Secretary

February 28, 2023

Date

Approved by the Board of Directors at a regular meeting held on May 23, 2023.

\_\_\_\_\_  
Michael McLauchlan  
Secretary

\_\_\_\_\_  
Date