

Downtown Detroit Business Improvement Zone
Board of Directors

REGULAR MEETING
&
PUBLIC HEARING ON FY 2022-2023 BUDGET

Thursday, June 7, 2022
9:00 a.m.

Central Michigan University Detroit Office
One Kennedy Square Building, Suite 160 (W. Fort Street entrance)
777 Woodward Avenue
Detroit, Michigan 48226

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call To Order

The meeting of the Board of Directors was called to order at 9:00 a.m. by Steve Ogden, Chairperson. The meeting was held at Central Michigan University's Detroit Office, 777 Woodward, Detroit. Chairman Ogden welcome Regina Gaines, the newest Director, to her first Board Meeting.

II. Roll Call

Chairperson Ogden asked Secretary Michael McLauchlan to call the roll of the members present. The following is the attendance roll for the Board of Directors:

| | | |
|------------------------------------|---|--|
| George Barnes, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Charles Beckham, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| David Di Rita, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Linda Forte, Director | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| Regina Gaines, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Rainy Hamilton, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Kenneth Hayward, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Debra Homic Hoge, Vice Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Richard Hosey, Treasurer | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michael McLauchlan, Secretary | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Christos Moises, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Steve Ogden, Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Athina Papas, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Dwight Phillips, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Tony Tomczak, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

14 Members of the Board of Directors were present, 1 Member absent, and a quorum present.

Downtown Detroit Partnership staff and vendor attendees included:

Gina Cavaliere, Downtown Detroit Partnership
Lila Asante-Appiah, Downtown Detroit Partnership
KaTaya Beverly, Downtown Detroit Partnership
Ryan Epstein, Downtown Detroit Partnership
Elise Fields, Downtown Detroit Partnership
Krissy Johnson, Apparatus Solutions
Eric Larson, Downtown Detroit Partnership
Maryann Listman, Downtown Detroit Partnership
Steve Liedel, Dykema
Josh Long, Downtown Detroit Partnership
Anjana Schroeder, Downtown Detroit Partnership
DeShawn Singleton, Downtown Detroit Partnership
Kitty Whitfield, Downtown Detroit Partnership

The Chairperson asked for a motion to excuse the absent members.

Moved by: Treasurer, Richard Hosey

Supported by: Director, Athina Papas

Yes: All No: None

III. Approval of Agenda

The Chairperson asked for a motion to adopt the proposed agenda.

Moved by: Treasurer, Richard Hosey

Supported by: Director, Athina Papas

Yes: All No: None

The agenda was adopted.

IV. Approval of Minutes

The Chairperson asked for a motion to approve the minutes of the May 24, 2022 Regular Meeting of the Board of Directors.

Moved by: Director, David Di Rita

Supported by: Director, Dwight Phillips

Yes: All No: None

The minutes were approved.

V. Administrative Report

The administrative report was forgone. The information was incorporated into the budget portion of the meeting under new businesses.

VI. Audits (None)

There were no audits

VII. Executive Committee Report

Chairman Ogden explained that the Executive Committee did not meet due to the short period of time since the Board last met. The primary focus of today’s meeting is the continuation and finalization of the budget authorization process that was started when the board met on May 24.

VIII. Old Business

There was no Old Business.

IX. New Business

a. Public Hearing on Proposed FY 2022-2023 General Appropriations Act

Chairperson Ogden introduced ITEM 9a. The floor was then open for discussion/questions about the public hearing on the budget. Gina Cavaliere provided a brief summary of the proposed budget. She indicated that staff was recommending one change to the proposed budget that was proposed in draft form at the BIZ Board Meeting of May 24, 2022. It is recommended that the Specific Appropriation for the Supplemental Lighting Project be increased to \$175,000 because a large underspend is anticipated for FY 2021-2022 due to supply chain challenges.

The Chair asked for a motion to open the public hearing.

Moved by: Director, Tony Tomczak

Supported by: Secretary, Michael McLauchlan

The Chair asked Secretary McLauchlan for a rollcall vote to open the public hearing. Secretary McLauchlan called the roll and members voted:

| | | |
|---------------------------|---|---------------------------------|
| George Barnes, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Charles Beckham, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

| | | |
|------------------------------------|---|---------------------------------|
| David Di Rita, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Regina Gaines, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Rainy Hamilton, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Kenneth Hayward, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Debra Homic Hoge, Vice Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Richard Hosey, Treasurer | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michael McLauchlan, Secretary | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Christos Moises, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Steve Ogden, Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Athina Papas, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Dwight Phillips, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Tony Tomczak, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

The floor was open for public comments. Chairperson Ogden called for public comment, and no one came forward with comments. The Chairperson issued a final call for public comment, and no one came forward with comments.

The chair asked for a motion to close the public hearing.

Moved by: Vice Chairperson, Debra Homic Hoge

Supported by: Treasurer, Richard Hosey

Yes: All No: None

b. FY 2022-2023 General Appropriations Act (Proposed Res. 2022-08)

Chairperson Ogden introduced ITEM 9b. Resolution 2022-08: FY 2022-2023 General Appropriations Act.

The Chair thanked staff for preparing the budget. The Members discussed that the proposed budget aligns with the Zone Plan and with priorities that the Board has established. Member DiRita acknowledged that the budget for Safety reflected the increase that the Board had requested due to the changing needs as Downtown emerges from the pandemic.

The Chair asked for a motion to adopt the resolution as presented to the board with an increase to the Specific Appropriation for the Supplemental Lighting Project to \$175,000.

Moved by: Director, George Barnes

Supported by: Director, Dwight Phillips

Chairperson Ogden asked Secretary McLauchlan for a rollcall vote to adopt the resolution as presented to the board with an increase to the Specific Appropriation for the Supplemental Lighting Project to \$175,000. Secretary McLauchlan called the roll and members voted:

| | | |
|------------------------------------|---|---------------------------------|
| George Barnes, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Charles Beckham, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| David Di Rita, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Regina Gaines, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Rainy Hamilton, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Kenneth Hayward, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Debra Homic Hoge, Vice Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Richard Hosey, Treasurer | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Michael McLauchlan, Secretary | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Christos Moisides, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Steve Ogden, Chairperson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Athina Papas, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Dwight Phillips, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Tony Tomczak, Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

The motion carried unanimously, the General Appropriations Act was approved, and the budget was adopted.

X. Public Comment

Chair Ogden opened the meeting up to public comments.

XI. Other Business

Chair Ogden updated the board regarding BIZ legislation and other Mackinac updates.

Eric Larson spoke about the Downtown Detroit Partnership 100th Anniversary.

Gina Cavaliere informed that the staff recognizes that Board Members serve on many Boards as they are all community leaders. She asked that Members share any known conflicts to inform the BIZ's 2023 meeting schedule.

XII. Adjournment

The Chairperson asked for a motion to adjourn the meeting.

Moved by: Treasurer, Richard Hosey

Supported by: Director, Athina Papas

Yes: All No: None

The meeting adjourned at 10:30.

Certification of Minutes


Proposed minutes respectfully submitted,



Michael McLauchlan
Secretary

June 7, 2022
Date

Approved by the Board of Directors at a regular meeting held on October 25, 2022.



Michael McLauchlan
Secretary

October 25, 2022
Date