



**DOWNTOWN DETROIT BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING**

**SPECIAL MEETING
&
WORK SESSION REGARDING BIZ RENEWAL**

Tuesday, January 17, 2023

1:00 p.m.

1420 Broadway

Suite 101

Detroit, MI 48226

MEETING MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call To Order

The Special meeting of the Board of Directors was called to order at 1:00 p.m. by Debra Hoge, Vice Chairperson of the Board of Directors. The notice of the special meeting and agenda had been posted in compliance with the Michigan Open Meetings Act and the Downtown Detroit Business Improvement Zone Bylaws, and the purpose of the Special Meeting is to discuss the reauthorization of the Downtown Detroit Business Improvement Zone for a 10-year period beginning April 2024.

II. Roll Call

Athina Papas, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Charlie Beckham, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Christos Moisesides, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
David Di Rita, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Debra Homic Hoge, Vice Chairperson	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dwight Phillips, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
George Barnes, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Kenneth Hayward, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Linda Forte, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Michael McLauchlan, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Rainy Hamilton, Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Regina Gaines, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Richard Hosey, Treasurer	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Steve Ogden, Chairperson	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Tony Tomczak, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

10 members of the Board of Directors were present, 5 members absent, and a quorum present.

Downtown Detroit Partnership staff and vendor attendees included:

- Gina Cavaliere, Downtown Detroit Partnership
- KaTaya Beverly, Downtown Detroit Partnership
- Elise Fields, Downtown Detroit Partnership
- Krissy Johnson, Downtown Detroit Partnership
- Joshua Long, Downtown Detroit Partnership
- Anjana Schroeder, Downtown Detroit Partnership
- DeShawn Singleton, Downtown Detroit Partnership
- Jessica Tate, Downtown Detroit Partnership
- Kitty Whitfield, Downtown Detroit Partnership
- Maryann Listman, Downtown Detroit Partnership
- McKenzie Pylak, Downtown Detroit Partnership
- Bob Gregory, Downtown Detroit Partnership
- Steven Liedel, Dykema

Other attendees included:

Joe Lekovish, HAA Director of Finance (attended on behalf of Rainy Hamilton)

Vice Chairperson Hoge called for a motion to excuse the absent member.

Moved by: Kenneth Hayward, Director

Supported by: Tony Tomczak, Director

Yes: All No: None

III. Work Session: Discussion to inform reauthorization of the Downtown Detroit Business Improvement Zone

Gina Cavaliere and Steve Liedel explained:

The process for reauthorization of the Downtown Detroit Business Improvement Zone requires the following steps:

1. Draft new Zone Plan.
2. Mail to owners of assessed property with invitation to attend a meeting of the BIZ board to vote on reauthorization.
3. Individuals present to vote must come to board meeting with evidence of authority to vote on behalf of the property owner.
4. With successful vote, plan is forwarded to Mayor and City Council for concurrence.

Regarding timing, approval is needed before end of current authorization period in April 2024. The BIZ Act still needs correction. The Detroit organizations who have or are pursuing BIZ's, plus Ann Arbor and

Grand Rapids, are actively working with respective lobbyists and legislators to move the legislation forward that made it mostly through the legislative process in 2022 and must be reintroduced.

The board discussed the contents of the proposed Zone Plan for the first reauthorization period and agreed:

1. The Zone boundaries do not change.
2. The Board of Directors will be updated to reflect the current BIZ board, contingent upon confirm by each member that he or she agrees to continue to serve.
3. The board prefers to keep the assessment formula as-is. The data pull date will be adjusted at the request of the City Assessor to align with city record keeping and the preparation of the summer tax bill.
4. Projects listed in the 2014 Zone Plan will be proposed without change. The Board will continue to review and document priorities with annual reviews of Scopes of Services and through the annual budgeting process.

The Vice Chairperson asked for a motion to adopt everything discussed today into a package for the board to review at our next regular meeting on February 28.

Moved by: David Di Rita, Director

Supported by: Dwight Phillips, Director

Yes: All No: None

IV. Public Comment

There were no comments from the public.

V. Adjournment

Vice Chairperson Debra Hoge asked for a motion to adjourn the meeting.

Moved by: Dwight Phillips, Director

Supported by: Michael McLauchlan, Secretary

Yes: All No: None

The meeting adjourned at 1:34pm.

Certification of Minutes

Proposed minutes respectfully submitted,



Michael McLauchlan
Secretary

January 17, 2023
Date

Approved by the Board of Directors at a regular meeting held on February 28, 2023.



Michael McLauchlan
Secretary

February 28, 2023
Date