



**DOWNTOWN DETROIT BUSINESS IMPROVEMENT ZONE
BOARD OF DIRECTORS MEETING**

REGULAR MEETING

Tuesday, June 11, 2024
9:00 a.m.
1420 Broadway
Suite 101
Detroit, MI 48226

MEETING MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call To Order

- a. The meeting of the Board of Directors was called to order at 9:03 a.m. by Steve Ogden, Chairperson of the Board of Directors.
- b. Ogden proposed Tony Tomczak remain treasurer until DTE appoints a representative for election. Charlie Beckham has officially resigned and Linda Forte has verbally resigned from the Board of Directors.

II. Roll Call

- a. George Barnes, Director Present Absent
- b. David Di Rita, Director Present Absent
- c. Regina Gaines, Director Present Absent
- d. Rainy Hamilton, Director Present Absent
- e. Kenneth Hayward, Director Present Absent
- f. Debra Homic Hoge, Vice Chairperson Present Absent
- g. Richard Hosey, Director Present Absent
- h. Christos Moisides, Director Present Absent
- i. Athina Papas, Director Present Absent
- j. Dwight Phillips, Director Present Absent
- k. Tony Tomczak, Treasurer Present Absent
- l. Steve Ogden, Chairperson Present Absent
- m. Mike McLauchlan, Secretary Present Absent

12 members of the Board of Directors were present, 1 member absent, and a quorum present.

Downtown Detroit Partnership staff and vendor attendees included:

- Eric Larson, Downtown Detroit Partnership
- Gina Cavaliere, Downtown Detroit Partnership
- KaTaya Beverly, Downtown Detroit Partnership
- Cari Easterday, Downtown Detroit Partnership
- Elise Fields, Downtown Detroit Partnership
- Krissy Johnson, Downtown Detroit Partnership
- Joshua Long, Downtown Detroit Partnership
- Elizabeth McLauchlan, Downtown Detroit Partnership
- Anjana Schroeder, Downtown Detroit Partnership
- DeShawn Singleton, Downtown Detroit Partnership
- Kitty Whitfield, Downtown Detroit Partnership
- Lila Asante-Appiah, Downtown Detroit Partnership
- Maryann Listman, Downtown Detroit Partnership
- Sharon Garcia, Downtown Detroit Partnership
- Mike Bruggeman, Downtown Detroit Partnership
- Steve Liedel, Dykema

Chairperson Ogden called for a motion to excuse the absent members.

Moved by: Michael McLauchlan, Secretary

Supported by: Kenneth Hayward, Director

Yes: All No: None

Chairperson Ogden called for a motion to accept Linda Forte’s intention to resign from the Board of Directors.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: George Barnes, Director

Yes: All No: None

Chairperson Ogden called for a motion for Tony Tomczak to remain as the BIZ Board of Directors treasurer and Executive Committee member with a review when a DTE representative is appointed to the Board.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: David Di Rita, Director

Yes: All No: None

III. Approval of Agenda

The Chairperson asked for a motion to adopt the proposed agenda.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: Athina Papas, Director

Yes: All No: None

The agenda was adopted.

IV. Approval of Minutes

Chairperson Steve Ogden asked for a motion to approve the minutes of the May 14, 2024, Regular Meeting of the Board of Directors.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: George Barnes, Director

Yes: All No: None

The minutes were approved.

V. Administrative Report

Gina Cavaliere summarized highlights of the written Administrative Report that was provided to the Board. Cavaliere spoke about the upcoming BIZ 10-year anniversary celebration on Thursday, June 20th and the Downtown Detroit Perceptions Survey.

VI. Audits

Chairperson Steve Ogden explained that Alan C. Young and Associates is in the process of conducting the next annual audit. The audit will be presented to the Board at the next Board of Directors meeting. Alan Young was selected through an RFP process shortly after the establishment of the BIZ. Ogden mentioned that he has asked staff to issue an RFP for an auditor for the next term of BIZ and to bring a recommendation to the October meeting. Cari Easterday, DDP's Chief Financial Officer, explained the RFP process to select an auditor. The Board discussed possibly holding a special meeting for audit review before the October meeting.

VII. **Executive Committee Report**

Chairperson Ogden explained that the Executive Committee generally does not meet before the June meeting because there is so little time between board meetings as the budget process continues. There was no Executive Committee meeting, so there is no report.

VIII. **Old Business**

There was no old business.

IX. **New Business**

a. **Public Hearing on Proposed FY 2024-2025 General Appropriations Act**

Gina Cavaliere provided an overview of the proposed Business Improvement Zone budget.

The Chairperson asked for a motion to open the public hearing on Proposed FY 2024-2025 General Appropriations Act and asked Secretary McLauchlan for a roll-call vote on the motion.

Moved by: Richard Hosey, Director

Supported by: Kenneth Hayward, Director

Yes: All No: None

George Barnes, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
David Di Rita, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Regina Gaines, Director	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Rainy Hamilton, Director	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Kenneth Hayward, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Debra Homic Hoge, Vice Chairperson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Richard Hosey, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Christos Moisides, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Athina Papas, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Dwight Phillips, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Tony Tomczak, Treasurer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Steve Ogden, Chairperson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Mike McLauchlan, Secretary	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

The Chairperson called three times for members of the public to come forward to comment on the proposed budget. There were no comments from the public.

The Chairperson asked for a motion to close the public hearing.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: George Barnes, Director

Yes: All No: None

b. Resolution 2024-07: FY 2024-2025 General Appropriations Act

The Chairperson asked for a motion to approve the proposed resolution of FY 2024-2025 General Appropriations Act and asked Secretary McLauchlan for a roll-call vote.

Moved by: Debra Homic Hoge, Vice Chairperson

Supported by: Richard Hosey, Director

Yes: All No: None

George Barnes, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
David Di Rita, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Regina Gaines, Director	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Rainy Hamilton, Director	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Absent
Kenneth Hayward, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
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Richard Hosey, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Christos Moisesides, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Athina Papas, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Dwight Phillips, Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Tony Tomczak, Treasurer	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Steve Ogden, Chairperson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Mike McLauchlan, Secretary	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent

Resolution 2024-07 was adopted.

X. Public Comment

There were no comments from the public.

XI. Other Business

The board discussed a variety of topics including the Revitalization and Placemaking Project and the timeline and details regarding park infrastructure upgrades.

XII. Adjournment

Chairperson Steve Ogden asked for a motion to adjourn the meeting.

Moved by: Richard Hosey, Director

Supported by: Kenneth Hayward, Director

Yes: All No: None

The meeting adjourned at 10:37am.

Certification of Minutes

Proposed minutes respectfully submitted,



Michael McLauchlan
Secretary

Date
June 11, 2024

Approved by the Board of Directors at a regular meeting held on October 22, 2024.



Michael McLauchlan
Secretary

Date
October 11, 2024