



Downtown Detroit Street and Parks Landscaping Program

Question/Answer Document

Revision date: 1/22/2019

1Q: Can you grant an extension to the timeline for submittals?

A: No. The timeline is intended to ensure that a contract is executed, and the successful vendor is ready for the start of the season.

2Q: If there is a case for optional quote where we would price placing of barricades for special events, would the barricades/bike rack/cones be provided by DDP or the vendor? How do we do equipment pricing in the cost proposal without knowing what equipment is already owned by the DDP?

A: The proposal asks you to break out both a standard hourly rate as well as hourly rate with equipment included. Assume the DDP doesn't own any equipment, provide a list of equipment and what that would cost. If DDP does procure the equipment on their own, we will then use just the standard hourly rate.

Note in your proposal what certain types of equipment you own and price out what you can for the equipment that you do not own.

3Q: Would we need permits or agreements for right-of-way use?

A: Assume the permit is under DDP. You will be required to make sure the permit is followed and kept up to date.

4Q: Is water provided?

A: Assume you will need to provide water for your location.

5Q: Is the cost table provided how you would like us to price it out?

A: The table should be used as a guide. We want to know unit cost per task, cost per area, and total budget.

6Q: The RFP reads that you want prices for annual plantings. Historically this has not been the case. Would annual flowers be added into this proposal?

A: Yes.



7Q: Are the Spirit Plaza containers included in scope?

A: No.

8Q: How should the Woodward planters be priced?

A: Price them out separately.

9Q: The Map indicates there is no irrigation on Madison, but there is.

A: The map will be adjusted to show irrigation on Madison.

10Q: Can we bid on parts of the total scope that are most suited to us and our services or do we have to bid on the entire scope?

A: You can bid as a part of a vendor team that has one principal or is a joint venture. But the only piece you can bid separately on is the optional scope. We will post the list of attendees on our website so that you can partner if you so choose.

11Q: How will you be judging customer service and how do you define the customer?

References and relevance of the locations you currently work or have worked.

12Q: Who is going to be reviewing the proposal?

A: Internal DDP and potentially someone from the City of Detroit General Services Department.

13Q: Many of our staff have barriers to employment, such as a criminal record. Will that prevent a submission from being accepted?

A: The DDP and BIZ are very supportive of programs that help give individuals with barriers to employment more opportunities. Just be up front and completely transparent in your submission.

14Q: Is this just a way to check up on the prices of the last vendor or will there definitely be a winning bidder through this process?

A: The previous vendor's contract has expired. The submission that provides the best value will successfully be awarded the contract.



15Q: Will we need new uniforms?

A: We want to ensure that the community knows how the work is being completed. We are looking for creative ideas from proposers to show how that can be accomplished.

16Q: How often would optional scope/emergency rates be utilized?

A: This is unknown at this time.

17Q: How much would the scope change?

A: There is going to be a not to exceed contract number. We would be looking for flexibility in scope only up to the agreed upon number.

18Q: Is power washing included in this proposal?

No.